



Gayton and Middleton Primary Academies

Our School Vision

Ready, Respectful, Safe.

Together being the best that we can be in mind body and spirit!

“In everything, treat others the same way you want them to treat you”

Matthew 7:12

Remote Learning Policy

and

Frequently Asked Questions Related to Remote Learning

Agreed Expectations – Remote Learning

Teachers will

- Upload a home learning timetable by 9am each Monday morning on the school website.
- Home learning will be available on the school website in the form of a timetable with guidance, links and resources where needed.
- Home learning will be entitled 'Self Isolating Home Learning W/C--/--/--' and will be placed underneath Class News etc.
- Parents of children who are absent will be informed of home learning promptly via dojo with a link to the relevant web page.
- Parents will be encouraged to inform the school if they cannot access learning online to enable us to provide a learning pack.
- Home learning will be based on class planning/learning for that week to ensure pupils are not disadvantaged through self-isolation or an inability to attend.

Learning materials

- The school will accept a range of different teaching methods during remote learning to help explain concepts and address misconceptions easily. For the purpose of providing remote learning, the school may make use of:
 - Work booklets
 - Class Dojo
 - The school website
 - Current online learning portals
 - Educational websites
 - Reading tasks
 - Pre-recorded video or audio lessons
- Teachers will review the DfE's list of [online education resources](#) and utilise these tools as necessary, in addition to existing resources.
- Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective remote learning.
- Lesson plans will be adapted to ensure that the curriculum remains fully accessible and inclusive via remote learning.
- The school will review the resources pupils have access to and adapt learning to account for all pupils needs by using a range of different formats, e.g. providing work on PDFs which can easily be printed from a mobile device.

- Work packs will be made available for pupils who cannot access learning online. These will be provided on request.
- Teaching staff will liaise with the **SENCO** and other relevant members of staff to ensure all pupils remain fully supported for the duration of the remote learning period.
- Any issues with remote learning resources will be reported as soon as possible to the Executive Headteacher.
- Pupils will be required to use their own or family-owned equipment to access remote learning resources, unless the school agrees to provide or loan equipment, e.g. laptops.
- Teaching staff will oversee academic progression for the duration of the remote learning period and will mark and provide feedback on work in line with the marking and feedback agreed expectations.
- The **ICT technicians** are not responsible for providing technical support for equipment that is not owned by the school.

Online Safety

- The school will communicate to parents via **Class Dojo and the Website** about any precautionary measures that need to be put in place if their child is learning remotely using their own/family-owned equipment and technology, e.g. ensuring that their internet connection is secure.
- During the period of remote learning, the school will maintain regular contact with parents to:
- Reinforce the importance of children staying safe online.
- Encourage them to set age-appropriate parental controls on devices and internet filters to block malicious websites.
- Direct parents to useful resources to help them keep their children safe online.
- The school will not be responsible for providing access to the internet off the school premises and will not be responsible for providing online safety software, e.g. anti-virus software, on devices not used in school.

Marking and feedback

All schoolwork completed through remote learning must be:

- Finished when returned to the relevant member of teaching staff.
- Returned on or before the deadline set by the relevant member of teaching staff.
- Completed to the best of the pupil's ability.

- The pupil's own work.
- Marked in line with the **Marking and Feedback Policy**.
- Pupils are accountable for the completion of their own schoolwork – teaching staff will contact parents via **Dojo** if their child is not completing their schoolwork or their standard of work has noticeably decreased.
- Teaching staff will monitor the academic progress of pupils with and without access to the online learning resources and discuss additional support or provision with the **executive headteacher** as soon as possible.
- Teaching staff will monitor the academic progress of pupils with SEND and discuss additional support or provision with the **SENCO** as soon as possible.

School day and absence

- Pupils will be present for remote learning by **9:00am** and cease their remote learning at **3:00pm** from **Monday** to **Friday**, with the exception of breaks and lunchtimes, as outlined below
- Breaks and lunchtimes will take place at the following times each day:

Morning break will take place at **10:30am** until **10:45am**.

Lunchtime will take place between **12:00pm** and **12:45pm**.

Afternoon break will take place at **2:00pm** until **2:15pm**.

- Pupils with SEND or additional medical conditions who require more regular breaks, e.g. sensory breaks, are not expected to do schoolwork during their breaks.
- Pupils who are unwell are not expected to be present for remote working until they are well enough to do so.
- Parents will inform their **child's teacher** no later than **8:45am** if their child is unwell.
- The school will monitor absence and lateness in line with the **Attendance Policy**.

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Remote learning is available each week on the school website. <https://gayton-church.secure-primariesite.net/class-pages/>
- If your child needs to self-isolate you will be sent a link to the appropriate website 'Class Page'.
- Please let us know if you require any additional resources to support your child's remote education. Staff can make available paper and printed copies of materials on request.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We provide the same activities for remote learning as we do in school wherever possible. However, we have made some adaptations in some subjects. For example, we have tried to provide you with a selection of wider curriculum and fun activities in the afternoon sessions to suit learning at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	It is useful for children to keep to a good routine for their remote learning. We suggest you start at 9am each and finish at 3pm each day with breaks for lunch and play. Remote learning is set out on a timetable to help you keep your day as structured as possible.
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Accessing remote education

How will my child access any online remote education you are providing?

- The remote learning timetable has a mixture of online and paper based activities.
- If you have any problems accessing the links provided please use ClassDojo to inform your class teacher.
- Don't forget to let us know if you need any additional resources.
- If the whole class is shut then the class teacher will be in contact with you regularly via ClassDojo to support your child with their learning.
- If a Bubble has been shut there will be a 'Zoom' act of Collective Worship each week.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- In some cases we may be able to lend devices to families who do not have access at home.
- Where access is complex due to internet connection issues we can provide you with paper based resources.
- In some cases paper resources can be delivered or a pick up slot can be arranged with the school.
- Where pupils do not have online access work can be dropped off and quarantined for the class teacher to look at and pass on feedback.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

In this section, please list the range of approaches you use to teach pupils remotely.

As part of this list, schools may wish to indicate the extent to which they are used, and subjects and key stages these approaches are used in, if there are differences.

Some examples of remote teaching approaches:

- live session (zoom collective worship and EYFS story time)
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities (as per the schools full opening guidance, schools are expected to avoid an over-reliance on these approaches)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- If your child is well whilst self-isolating we do expect them to complete the remote learning provided
- If there are any issues delivering remote learning please get in touch with the class teacher and we will offer support and advice.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Remote learning will be checked via ClassDojo
- Staff will call parents where remote learning is not completed to find out what support we can offer.
- Home visits may be completed to ensure parents/carers have the appropriate support.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback will be given on ClassDojo for remote learning.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Individual timetables, spelling list and activities are set in line with each pupil's ability and 'My Plan'
- Teachers are available via ClassDojo to provide advice and support.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- The timetable for remote learning is available on the school website each week regardless of how many children are self-isolating.
- Where it is just one or two individual pupils isolating the class teacher will only be able to respond to questions outside direct teaching hours and any urgent requests should be directed to the school office.